



**AGENDA FOR THE BOARD OF COMMISSIONERS
ANNUAL AND REGULAR MEETINGS
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
THURSDAY, FEBRUARY 22, 2018 – 5:00 P.M.
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

ANNUAL MEETING

- I. Call to Order.
- II. Oath of Office for the Reappointments of Commissioners Attaway and Ramirez.
- III. Election of a **Chairperson and Vice Chairperson** to serve for the ensuing year.
- IV. Adjourn.

REGULAR MEETING

- I. **Regular Session – Call to Order.**
- II. **Public Comments/Certificates/Announcements.**
 - Reminder: March Board Meeting changed to Tuesday, March 20, 2018
 - Representatives for the North Texas Council of Governments attending March Meeting
- III. **Consent Agenda:** The Statutory Consent Agenda includes non-controversial and routine items that the Board may act upon with a single vote. A Board member may pull any item from the Consent Agenda for discussion and action as part of the Regular Agenda.
 - A. Consideration of the Minutes from the Regular Meeting on January 18, 2018 and Special Meeting on February 13, 2018. **TAB 1**
 - B. Correspondence Highlights and Communications from Letters, Newspapers, Magazine and Electronic Media sources from the previous month. **TAB 2**
 - C. Monthly Status Reports – **TAB 3-7**
 - 1. Executive Department: President’s Report; Human Resources, Procurement
 - 2. Assisted Housing: Department Summary
 - 3. Development & Asset Mgmt.: Dept. Summary; Affordable Housing Site Reports
 - 4. Finance & Administration: Department Summary, Investment Portfolio, Budget & Grants Variance
 - 5. Resident & Community Services: Department Summary, Job Development; Homeownership; Family Self-Sufficiency; Special Programs
- IV. **Regular Agenda:** The Board will individually consider & take action on any or all of the following items.
 - A. Development and Asset Management Presentations – RAD Properties
 - B. Consider a ratification of an approved contract with Ramel for development services to change from a 3-year contract with two 1-year renewal options to a 2-year contract with three 1-year renewal options. **[2018.06]** **TAB 8**
 - C. Consider a resolution approving the 2017 SEMAP Certification. **[2018.07]** **TAB 10**

V. **Regular Agenda:** The Board will individually consider & take action on any or all of the following items.

- D. Consider a resolution authorizing the President to execute a 2-year contract with a optional 1-year renewal with various legal firms in their respective areas of expertise on an as needed basis. [2018.08] **TAB 11**
- E. Consider a resolution authorizing the President to execute a 1-year contract with an optional 1-year renewal with The Concourse Group for Asset Management Services. [2018.09] **TAB 12**
- F. Consider a resolution authorizing the President to execute a 3-year agreement with Vintage IT Services, for Cloud-based Network infrastructure services. [2018.10] **TAB 13**
- G. Consider a resolution authorizing the President to execute a contract modification with Emphasys Software for Cloud-Based Support Services for the agency network system. [2018.11] **TAB 14**

VI. **Executive Session:** Closed as Authorized by Texas Government Code –

- §551.072 Deliberate the possible purchase, exchange, lease, or value of real property.
 - 1. Cavile Revitalization
 - 2. Butler Redevelopment
 - 3. Avenue at Sycamore RAD Support Letter
- §551.071 Consult with an attorney to seek his or her advice on legal matters exempt under Article X, Section 9 of the Texas State Bar Rules.
- §551.074 Deliberate on personnel matters.
 - 1. Salary Structure

VII. **Reconvene regular session** for any final action, decision or vote with regard to any matter considered in the Executive Session.

VIII. **Adjourn.**

The Board of Commissioners of Fort Worth Housing Solutions reserves the right to adjourn into Executive Session pursuant to chapter 551 of the Texas Government Code [TGC] at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by TGC Sections 551.071(Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about (Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.



This facility is wheelchair accessible. For accommodations or sign interpretive services, please call Chris Key at (817) 333-3402 or through Relay Texas at 711 at least 48 hours in advance. If the notification is not received within 48 hours, the agency will make a reasonable attempt to provide the necessary accommodations.





**BOARD OF DIRECTORS AGENDA FOR AN ANNUAL MEETING
IMMEDIATELY FOLLOWING THE ANNUAL AND REGULAR
FORT WORTH HOUSING SOLUTIONS MEETINGS
THURSDAY, FEBRUARY 22, 2018 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Election of a **Chair, Vice Chair** and **Secretary-Treasurer**.

The following positions in QuadCo are determined by the Bylaws:

Chief Executive Officer is the President of Fort Worth Housing Solutions

Chief Administrative Officer is the Vice President of FWHS Development & Asset Management

President is the FWHS Director of Property Management

Vice President is the QuadCo Regional Manager

- III. Approval of the minutes of the Special Meeting held December 14, 2017.
- IV. Update on current status.
- V. Adjourn.

The Board of Directors for QuadCo Management Solutions Inc. reserves the right to adjourn into Executive Session pursuant to chapter 551 of the Texas Government Code at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by Texas Government Code Sections 551.071(Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about (Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.



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HOUSING DEVELOPMENT CORPORATION OF FORT WORTH

**BOARD OF TRUSTEES AGENDA FOR AN ANNUAL MEETING
IMMEDIATELY FOLLOWING THE ANNUAL AND REGULAR
FORT WORTH HOUSING SOLUTIONS MEETINGS AND THE
ANNUAL MEETING OF QUADCO MGMT. SOLUTIONS
THURSDAY, FEBRUARY 22, 2018 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Election of a **Chairperson, Vice Chairperson and Secretary/Treasurer** to serve for the ensuing year.
- III. Review and adopt minutes of the Annual Meeting held on February 16, 2017.
- IV. Annual Report of the Housing Development Corporation.
- V. Adjourn.



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Wind Terrace, Inc.

**BOARD OF DIRECTORS AGENDA FOR AN ANNUAL MEETING
IMMEDIATELY FOLLOWING THE ANNUAL AND REGULAR
FORT WORTH HOUSING SOLUTIONS MEETINGS AND THE
ANNUAL MEETINGS OF QUADCO MGMT. SOLUTIONS &
HOUSING DEVELOPMENT CORP. OF FORT WORTH
THURSDAY, FEBRUARY 22, 2018 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Election of a **President, Vice President and Secretary/Treasurer** to serve for the ensuing year.
- III. Approval of minutes from the Special Meeting held June 20, 2017.
- IV. Adjourn.



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CAVILE PUBLIC FACILITY CORPORATION

BOARD OF DIRECTORS AGENDA FOR AN ANNUAL MEETING
IMMEDIATELY FOLLOWING THE ANNUAL AND REGULAR
FORT WORTH HOUSING SOLUTIONS MEETINGS AND THE
ANNUAL MEETINGS OF QUADCO MGMT. SOLUTIONS,
HOUSING DEVELOPMENT CORP. OF FORT WORTH & WIND TERRACE INC.
THURSDAY, FEBRUARY 22, 2018 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS

- I. Call to order.
- II. Election of a **President, Vice President and Secretary/Treasurer** to serve for the ensuing year.
- III. Approval of minutes from the Special Meeting held February 18, 2016.
- IV. Adjourn.



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