

# PBV RENT INCREASE REQUEST & VERIFICATION OF UTILITIES



In order to process your Rent Increase this form must be filled out in its entirety and sent to the Inspection Department at least 60 days prior to the anniversary date.

Date: \_\_\_\_\_

Property Name: \_\_\_\_\_

Address of Unit: \_\_\_\_\_ Apt #: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Number of Bedrooms: \_\_\_\_\_ Number of Baths: \_\_\_\_\_ Sq Feet: \_\_\_\_\_ Year Built: \_\_\_\_\_

Current Unit Contract Rent: \_\_\_\_\_ Requested Unit Rent: \_\_\_\_\_

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This portion **MUST** be filled out.

**Tenant CURRENTLY PAYS: (Check all that apply)**

Electric  Gas  Water  Trash  Sewer  None

**Requested CHANGE tenant pays: (Check all that apply)**

Electric  Gas  Water  Trash  Sewer  None

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A rent reasonable survey will be conducted to ensure the rent amount approved is in accordance to HUD regulations. This serves as written notice that the rent may increase. If the rent is not rent reasonable, a denial letter will be sent to the landlord and client.

If the rent is reasonable, the rent increase will be implemented on the month following the anniversary date of the HAP contract and a rent change notice will be sent to the landlord and client.

Landlord signature: \_\_\_\_\_

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**FWHS OFFICE USE ONLY**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ New Rent: \_\_\_\_\_ Start Date: \_\_\_\_\_

Inspector: \_\_\_\_\_



Revised February 9, 2018